

We keep your deployment  
on course, minimizing  
risk



**Guiding your  
team on a sure route**

For over 35 years Single Source  
Systems has perfected its  
implementation processes,  
using industry  
expertise.

**5**

**OPTIMIZE**

We monitor system performance, refining  
processes as needed and suggesting ways to  
extend functionality further.



**4**

**DEPLOY**

When end user training is complete, we cut over  
to the new solution, providing full support and a  
no-surprise deployment.



**3**

**TEST**

We rehearse data migration and hold 1-2 conference  
room pilots to test for operational performance and  
compliance.

**2**

**DEFINE**

System definition and configuration begins.  
Workshops to educate team members are  
held.



**Staying at your side  
every step of the way**

**1**

**PLAN**

We start by learning expectations, mobilizing the  
project team, and setting up collaboration tools and  
project governance.



Our proven Milestone Methodology  
assures top-grade performance and  
smooth project management. No  
surprises, no detours, no worries.

# Proven methodology provides clear benefits

Whether you are investing in a new software solution or upgrading your existing system, the process can seem daunting. Even under the ideal circumstances, an implementation disrupts your usual day-to-day processes. You need the entire project to go as quickly and efficiently as possible with tangible results you can measure.

We understand. This is why we developed our methodology. We want to offer you a process that is controlled, risk-free, resistant to scope creep, and singularly focused on results, not diversions into side projects.

We developed our methodology based on certified project management principles, perfected by the highly respected Project Management Institute.

To this solid foundation, we applied our expertise in enterprise software and our experience implementing end-to-end ERP solutions. Many of our customers also take advantage of our deep experience in field service.

Because we define expectations, scope, and deliverables up front, we can move through the process without distraction or delays from detours.

With our methodology, your project team and ours stay focused on priorities, aligned on a common vision, and operating on a schedule that is realistic and stress-free.

## Best practices

Operational best practices are built into the process so you can be sure we are following sound principles and modern tactics for change management.

## Collaboration

The methodology is designed to encourage collaboration between your team and ours with idea-sharing and feedback along the way.

## Minimized risk

We have built in safeguards to prevent the most common causes of delays and have policies in place to maintain quality control.

## Clear team roles

We clearly define who should be on the project team and their roles, working with team members to execute deliverables on time.

## Control and focus

Our methodology helps everyone stay focused on priorities and the agreed upon scope of the project, reducing distractions and delays.

## No surprises

The ultimate benefit is a go-live with no surprises. We stay on budget and on-time. You'll quickly be on your way to reaching your goals.

